



Sutton District High School
20798 Dalton Road, Sutton West, Ontario, LOE 1R0
905-722-3281
Principal *Dan Gillis*
Vice Principals *Karen Fogleman and Scot Angus*

To the parents/guardians of «First_Name» «Last_Name»

INFORMATION ITEMS

This e-bulletin contains important school information. If you have any comments or feedback, please email our school at sutton.dhs@yrdsb.ca

MESSAGE FROM OUR ADMINISTRATORS

The administrative team would like to take this opportunity to welcome everyone (new and returning) to Sutton DHS for another exciting school year. We hope you had a restful and enjoyable summer. If you need to contact the school our office hours are from 8:30 a.m. – 4:30 p.m. Monday to Friday at 905.722.3281.

Please feel free to contact an administrator, if you have any questions or inquiries. Note the Vice-Principals have divided the school alphabetically by the student's last name.

Dan Gillis	Principal	Ext. 188
Karen Fogleman	Vice-Principal	Ext. 186 (A-K)
Scot Angus	Vice-Principal	Ext. 185 (L-Z)

MESSAGE FROM OUR TRUSTEE

We have many reasons to feel optimistic as we begin the 2021-22 school year. Schools are reopening to in-person learning, vaccination rates continue to increase, and our students can start to resume some of their favourite school activities.

As we return to school, our [reopening plan](#) continues to prioritize the health and safety of students, families and staff members. We are working with public health to ensure we are taking all appropriate measures. For more information on the plan, including health and safety measures, please visit www.yrdsb.ca/school-reopening. You can also find additional information from York Region Public Health at www.york.ca/safeatschool.

The pandemic and last year's school closures affected students and families in many different ways. This has been a challenging time. Our caring, skilled and dedicated staff members are prepared to prioritize the mental health and well-being of students as they transition back to school, as well as supporting their academic learning and growth. If you are worried about your child, please speak to your child's teacher or principal. You may also find some of the [learning and well-being resources](#) on our website helpful.

Whether your child will be attending school in person or online, we know how important it is that they feel safe, respected and valued. We want every student to feel supported, to take pride in their identities and to know that they matter. Any form of hate or discrimination in our schools is not acceptable. This school year, we will continue to implement the [Dismantling Anti-Black Racism Strategy](#) launched in March to address anti-Black racism in schools. We also remain committed as a school board to honouring the [Truth and Reconciliation Commission Calls to Action](#). As an education system, it is imperative that we create learning environments that enable all of our students to feel valued and to be successful.

As your school board trustee, it is my role to advocate for quality public education in York Region, and to ensure that our students remain at the centre of all of our decision making. The Board of Trustees makes [policy](#) and [budget](#) decisions, and communicates with the public, among other [responsibilities](#). We are also responsible for setting direction for the

school board, through our [Multi-Year Strategic Plan](#). This plan sets out four priorities: Foster Well-Being and Mental Health, Build Collaborative Relationships, Champion Equity and Inclusivity, and Empower Ethical Leadership.

The relationship that we have with families is so important, and I will continue to keep you informed of our work and priorities. You can also find the [message from the Chair of the Board](#) on the Board's website. You are welcome to [contact me](#) if you have any questions or concerns.

There are also many other ways you can stay connected with what's happening in the school board. Visit our [newsroom](#). Listen to our [podcast](#). Follow us on [Twitter @YRDSB](#) and on [Instagram @yrdsb.schools](#). Watch the latest videos, including news, features and profiles about our schools, students and staff members on our [YouTube channel YRDSBMedia](#).

As we begin another school year, I am so pleased to welcome all of our new and returning families. I hope you have a great start to the school year and wish you a happy, healthy and successful year ahead.

Cynthia Cordova
Trustee – Georgina

MESSAGE FROM THE OFFICE

Lockers

All lockers have been refreshed over the summer. All contents that were removed from the lockers will be available for pick up through the office till September 24th.

Return of Board materials and technology loaned to students

Families are asked to return all borrowed materials and equipment as soon as possible to the school. This includes textbooks, library books, borrowed materials and technology, such as Chromebooks.

School Start up Package for 2021-22

Below is a link to our *2021-2022 School Start up Package*. Please refer to it for valuable information about our school and student policies and responsibilities. Reminder to Parents/Guardians: please fill out the blue Policy Agreement Checklist and Consent form and return it to the main office. Thank you.

[SDHS School Start Up Package 2021-2022.pdf](#)

GUIDANCE NEWS

We are currently working on filling incomplete timetables but If you would like to explore a timetable change, you will need to complete the following google form: [2021/22 Timetable Change Request](#)

Timetable change forms are due no later than Friday September 10 at 4:00 pm. Timetable change requests will not start until all students with blank periods have timetable issues resolved. Accommodating course change requests will be dependent upon space and program availability.

We wanted to remind you that students will have an extra-long weekend with classes starting up again on Thursday, September 9 (due to Labour Day, and 2 board holidays). We are following the Week 2 schedule as listed below.

Course	Times
Block 3	9:20- 9:25 (Homeroom and Announcements)
	9:25 – 12:00
	5 min break at 10:40
Lunch	12:00 - 12:50
Block 4	12:50 – 3:25
	5 min break at 2:05

Students are able to access [Teach Assist](#) to look up your Block 3 and 4 courses as well as their room locations.

UPCOMING EVENTS

Sept. 6	Labour Day (school closed)
Sept. 7	Board Holiday (school closed)
Sept 8	Board Holiday (school closed)
Sept 20	School Council Meeting – 7:00 p.m.

SCHOOL COUNCIL

S.D.H.S. School Council is looking for candidate nominations, please complete the below link for the form and submit to the office.

<http://www.yrdsb.ca/schools/suttondistrict.hs/SchoolCouncil/Documents/FOR-SchoolCouncilNomination.pdf>

School councils are advisory bodies which may make recommendations to the school principal or to the Board on matters as stated in Board policy and procedure. School councils are comprised of parents (constituting the majority of members of the school council), one student representative (optional at elementary level), at least one community representative, the school principal, one teaching staff representative, and one support staff representative.

School councils are responsible for:

- Supporting and promoting parent, family and community engagement in support of student learning;
 - Participating in the development and implementation of the school improvement plan;
 - Communicating with, and providing ongoing advice to, the principal on matters pertaining to the school;
- And,
- Collaborating with the principal to coordinate community resources that support student learning needs.

At Sutton District High School, the School Council is not directly involved in any fundraising. The council offers advice to the Principal regarding fundraising. Individual members may provide additional support on a voluntary basis.

The SDHS School Council will meet at 7 p.m. in the school library on the following dates:
September 16, 2019; November 18, 2019; Feb. 18, 2020; and Apr 21, 2020.
(all dates are subject to change)

INFORMATION FOR PARENTS/GUARDIANS AND STUDENTS WITH FIRST NATION, MÉTIS AND INUIT ANCESTRY

Students with First Nation, Métis or Inuit ancestry can identify their ancestry to the school board. Students with any degree of aboriginal ancestry are able to self-identify. Students under the age of 18 require parental approval. No proof of ancestry required. For more information please see link. [Self- Identification Brochure](#)

This is a link to a [video](#) created by our FNMI students in the Board. This short video highlights First Nation, Métis and Inuit students in YRDSB and builds an understanding of the self identification process. Additional supports and resources can be accessed at www.yrdsb.ca under First Nations, Métis and Inuit Education.

CELL PHONES AND ELECTRONIC DEVICES

Cell phones and electronic devices are only permitted in classrooms if:

-it is for educational purposes; and

-the teacher has given explicit direction around how and when the devices are to be used to support learning.

If these conditions are not met, cell phones and electronic devices must be turned off and out of sight.

-Parents wishing to sign students out should contact the office who will notify teachers that the student has permission to sign out. We ask that you please not call or text your child while they are in class for the purpose of signing out.

DRESS CODE

To set an appropriate tone for a respectful, positive and productive learning environment and workplace, all students are expected to maintain an appropriate level of dress and personal hygiene within the school. It is expected that students will dress in an acceptable manner which reflects the School's Code of Behaviour, and the York Region District School Board's Safe, Caring and Supportive Schools, Equity and Inclusive Education, and Respectful Workplaces Policies. To this end:

- clothing must bear no vulgar, profane or disrespectful symbols or messages; no images/messages that promote drugs or alcohol, or that are racially, ethnically, sexually or religiously offensive;
- no strapless tops will be allowed. The top of the bottom article of clothing must touch (reach) the bottom of the top article of clothing all the way around;
- no visibility of bandanas; worn or attached to clothing;
- hoods cannot be worn inside the building; and
- coats should not be worn in the classroom but rather left in your locker at the beginning of the day.

SCHOOL CALENDAR

To see our School Calendar with important upcoming dates please [click here](#).

COMMUNITY INVOLVEMENT HOURS REMINDER

«First_Name» «Last_Name» has completed «Community_Servi» hours of community volunteer hours. Community volunteer hour forms can be found in the Guidance Office. Please be advised the completed forms are processed periodically, the hours submitted to the office may not appear for up to four weeks. Please contact the Guidance Office to follow up should community service hours not appear after that time.

ATTENDANCE REPORT

Please review the following attendance report. The report includes all lates and absences for your son/daughter for the week of June 21-25, 2021 inclusive.

The attendance report below contains information for all courses attended. Classes with zero lates and zero absences may not appear on the report.

Course	Period	Teacher	Total Absences	Total Lates
«Course_A»	«Period_A»	«Teacher_Last_A»	«Absence_A»	«Lates_A»
«Course_B»	«Period_B»	«Teacher_Last_B»	«Absence_B»	«Lates_B»
«Course_C»	«Period_C»	«Teacher_Last_C»	«Absence_C»	«Lates_E»
«Course_D»	«Period_D»	«Teacher_Last_D»	«Absence_D»	«Lates_F»
Totals			«Total_Abs»	«Total_Lates»

ATTENDANCE

Student attendance is directly related to student success. It is very important that students are at school on time and in class daily.

At Sutton District High School, when a student misses a class without a valid reason, our automated attendance program will phone home and email in the evening stating what grade the student is in and what class(es) were missed that day. If parents have any questions regarding the reported absence, they should check with their child and their child's teacher.

VALID ABSENCES

Only absences due to illness, medical/dental/legal appointments, bereavement, and school-sponsored activities are valid. All other absences, including missed buses and oversleeping are invalid. When a student is absent, it is the student's responsibility to ensure that his or her parent(s)/guardian(s) confirm knowledge of the validity of the absence. **Parent(s)/Guardian(s) are asked to call or email the Attendance Office at 722-3267 or sutton.dhs@yrdsb.ca (accessible 24 hours daily) on the morning of each day their child will be absent.** Informing of the absence prior to the day or on the day of the absence will allow the information to be entered and will prevent the need for a phone call home or for the student to obtain an admit slip upon return. In certain instances, medical documentation may be required. Students are responsible for informing teachers in advance of an anticipated absence. **Students are responsible for all missed work (tests, assignments, class notes) when absent and are encouraged to obtain this work from their teacher beforehand when possible.**